

# CHANGE OF PROPERTY GUIDE

Once the applicant has found a new property, you can provide us with the new details either by contacting our call centre on 0345 900 1110, sending an email to [intermediarydocs@natwest.com](mailto:intermediarydocs@natwest.com).

When you are ready to proceed with a new property please ensure you provide us with the following details:

Subject Heading of your e-mail should include the mortgage reference number and surname of your client

Mortgage Reference Number

The new address

The new purchase price

The loan amount

The Style (e.g. terraced)

The tenure

The number of bedrooms

Approx. year when the property was built

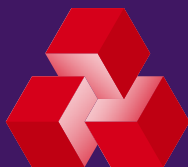
The Estate Agents and their contact number

The type of Valuation the customer wants

Any further changes

Direct Introducer Fee

Once these new property details have been updated by the underwriter, you will be provided with an update and requested for either you or the customer to call in and pay the valuation fee, which can be done by calling the same number as above.



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