NatWest Intermediary Solutions

Guide to joining Webinar presentations

ONLY FOR USE BY MORTGAGE INTERMEDIARIES

The Classification of this Document is - INTERNAL

NatWest

The following instructions are designed to help you log in to join a webinar presentation with NatWest Intermediary Solutions using the Intercall Unified Meeting facility.

STEP 1

Receive and open e-mail

You have been invited to a meeting using InterCall· Unified Meeting· 5

If you are a participant:

To join the meeting, click here:

https://rbs.lobby.mc.iconf.net/gcc/partaccess.do

Enter the following **Conference Code:** XXXXXXXXX

Select Join as Participant

Audio only meeting:

Please dial 0203 433 3758

When prompted enter the **Conference Code:** XXXXXXXXX #

STEP 2
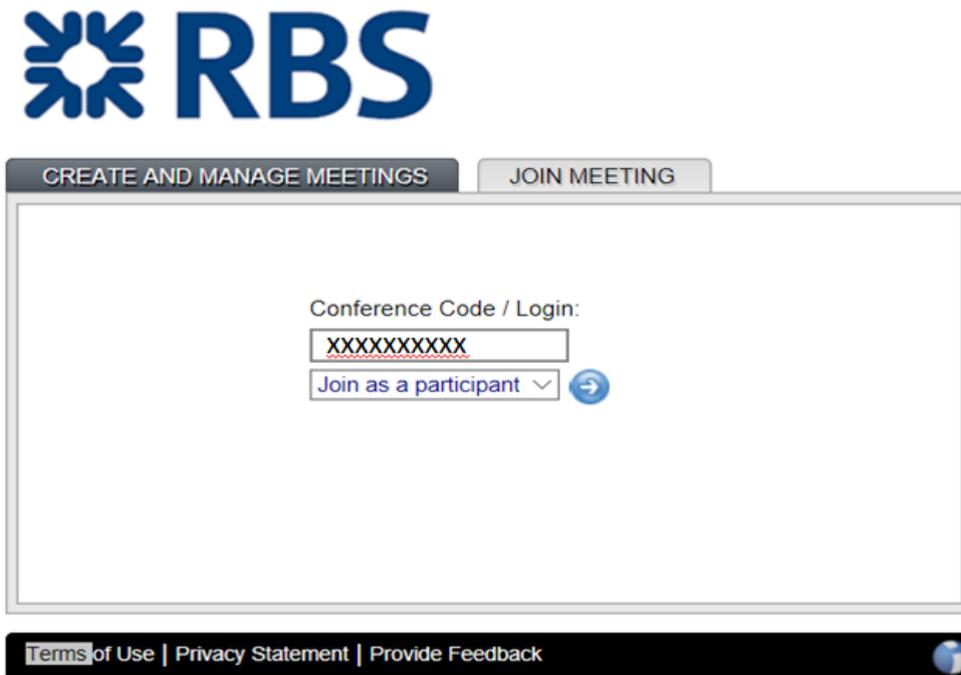
Click on the following link under "To join the meeting" in the invite:

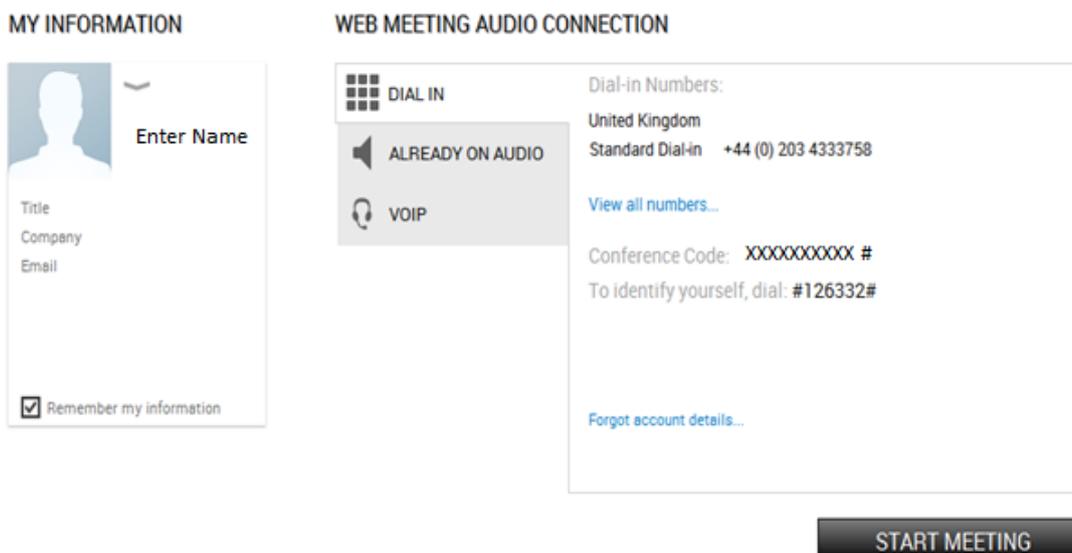https://rbs.lobby.mc.iconf.net/gcc/partaccess.do

STEP 3

The following web page will be opened:

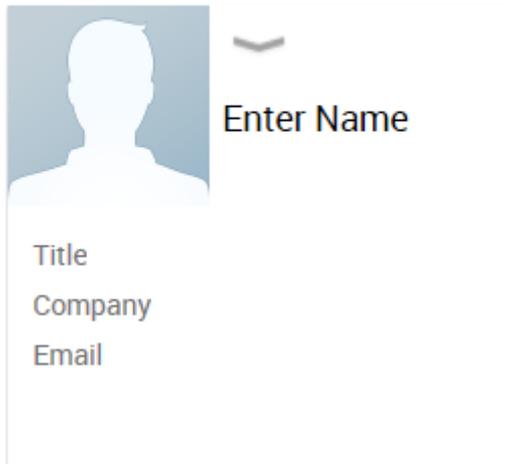Enter Meeting Reference from Invite – (Ten digits) and select "JOIN AS PARTICIPANT" and click on Blue arrow.

STEP 4

The following page will then open

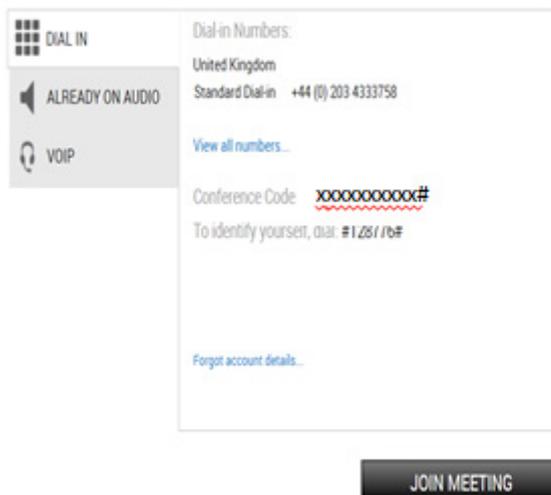# Enter your display name (how you want to be known)

MY INFORMATION

Enter Name

Title
Company
Email

STEP 5

Unless advised diferently by your presenter, follow the displayed instructions to join the audio element:
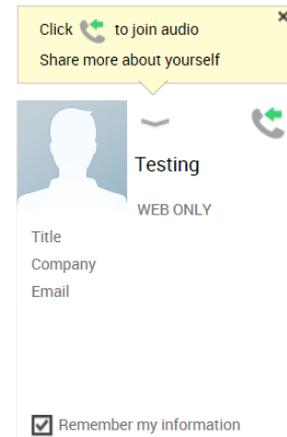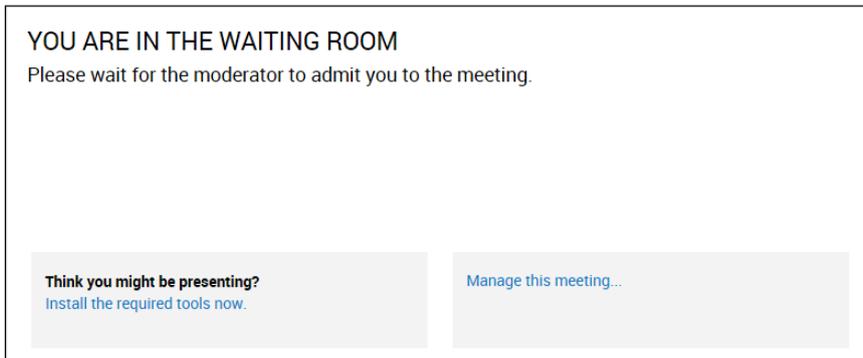
WEB MEETING AUDIO CONNECTION

DIAL IN

ALREADY ON AUDIO

VOIP

Dial-in Numbers:

United Kingdom
Standard Dial-in   +44 (0) 203 4333758

View all numbers...

Conference Code   xxxxxxxxxx#

To identify yourself, dial: #128776#

Forgot account details...

JOIN MEETING

Please ensure when using the Audio line that you identify yourself by entering the code displayed in the following format: # xxxxxx #

STEP 6

Click "JOIN MEETING", at which point you will enter the waiting room pending authorisation to join the meeting.

Once authorised by the presenter you will then see Presentation Screen